

CAREERS



JOB TITLE:

Associate Attorney

DEPARTMENT:

Medical

REPORTS TO:

Attorney

SUMMARY:

We are currently seeking an Associate Attorney with three (3) to five (5) years experience to join our Firm's Cherry Hill, NJ- based office location.

MINIMUM REQUIREMENTS:

- Juris Doctor (J.D.) degree from an Accredited School of Law required
- Active license in good standing in State of NJ and/or PA required
- 3-5 years post-JD legal experience required
- Candidates must possess strong legal writing and research skills
- Experience with complex litigation matters highly preferred

ESSENTIAL DUTIES AND RESPONSIBILITIES:

Essential job duties that employee must be able to perform unassisted or with some reasonable accommodation made by the employer.

- Litigation intake and case development (to include research and drafting complaints)
- Managing all aspects of Discovery (drafting and responding to discovery requests, researching, drafting and responding to discovery motions)
- Document Review – review & analysis
- Managing all aspects of Depositions & Expert Witness matters
- Assist with all aspects of trial/trial preparation

WORKING HOURS:

Work may require more than 40 hours per week to perform the duties of the position. Some travel will be required as cases are being litigated across the country.

WORKING CONDITIONS:

Work is performed in a normal heated or air-conditioned office environment.

The above is intended to describe the general content of and requirements for the performance of this job. It is not to be construed as an exhaustive statement of essential functions, responsibilities or requirements.

CAREERS



This job description must not be misconstrued as a promise of employment, nor deemed as an employment contract. Motley Rice LLC is an equal opportunity employer. We participate in e-verify.